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What Single Touch Payroll means for employees

Here are some of the changes you will see if your employer reports to us through Single Touch Payroll (STP).

You will see your year-to-date tax and super information in myGov.

- You will see this information by logging in to myGov and accessing ATO online services.
 - It's easy to set up and manage a myGov account if you don't have one. You can now use your mobile number or email address to sign in.
 - It's not compulsory to have a myGov account. However, you won't be able to see your year-to-date tax and super information online without one.
- Each time your employer pays you, your year-to-date tax and super information will be updated in myGov.
 - It may take a few days for your myGov information to be updated after your employer pays you. That means the information you see in myGov may not always match what you see on your payslip.
 - Year-to-date information is a total of the payments made by your employer from the start of the financial year.

Your payment summary information will also be in myGov.

- Your employer is not obliged to give you an end-of-year payment summary for the information they report through STP (the law has changed).
- Your payment summary information will be available in myGov at the end of the financial year.
 - If your employer has already started STP reporting, ask them how you will get your payment summary for this financial year (2017–18). See [Accessing your income statement or payment summary online \(/Business/Single-Touch-Payroll/Single-Touch-Payroll-for-employees/Accessing-your-income-statement-or-payment-summary-online/\)](#).
 - STP has started gradually, and some employers may choose to issue payment summaries for the first year.
- Your payment summary information will be called an 'income statement' in myGov. This is the equivalent of your payment summary (some people may still refer to it as a group certificate).
- We'll send a notification to your myGov inbox when your income statement is 'tax ready' so you or your tax agent can complete your tax return.
- You'll be able to contact us for a copy of your income statement.
- You can continue to lodge your tax return as you do now. This may be through a registered tax agent, or myTax.

You can check if your super has been paid.

- Your employer will tell us how much super they are required to pay to your fund.
- Super funds will let us know once your employer has made the payment to your fund (this will start from 2019).
- Just remember, employers pay super contributions at different times, and that's okay. However, they must pay at least quarterly.

Your registered tax agent will also be able to access your STP information.

- Your tax agent will know if your employer reports through STP.
- Your income statement will be available for your agent to prepare your tax return.

See also:

- [Accessing your income statement or payment summary online \(/Business/Single-Touch-Payroll/Single-Touch-Payroll-for-employees/Accessing-your-income-statement-or-payment-summary-online/\)](#)
- [Setting up your myGov account \(/Business/Single-Touch-Payroll/Single-Touch-Payroll-for-employees/Setting-up-your-myGov-account/\)](#)
- [Single Touch Payroll for employees \(/Business/Single-Touch-Payroll/Single-Touch-Payroll-for-employees/\)](#)

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If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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