

# Director Nomination & Declaration Form

Date: 1 March 2024

Dear Members,

## Nomination for the position of a Director with ICB.

(Nominees must be endorsed by two (2) ICB Members)

We Darren McMahon Member no. 2250 &  
Pamela Taylor Member no. 395169

hereby nominate:

Colin Walker (the nominee) Member no (if applic) NA  
Of 28 Edmondson Street Campbell ACT 2612

(Business Name - Suburb & State)

to be considered by the Members for the position of Director of The Institute of Certified Bookkeepers Ltd. (ICB)

We have read the information provided by the nominee and believe it to be true and correct.

We commend the nominee to the members

Name: Darren McMahon

Name: Pamela Taylor

Signature: *Darren McMahon*

Signature: *Pamela Taylor*

Date: 01 / 03 / 2024

Date: 01/03/2024

## Nomination Information

Members nominated for consideration as a Director of The Institute of Certified Bookkeepers Ltd (ICB) are asked to complete and submit the following Declaration:

I ~~Darren McMahon~~ Colin Walker hereby agree to be nominated for consideration by the members to be a Director of ICB and if so elected consent to act in accordance with the obligations as set out in the 'Requirements for ICB Directors' (attached)

I provide the following declarations and information that can be made available to all ICB members.

Nominee Details:

Member No: NA

First Name:

Family Name:

Colin

Walker

Email:

Mobile Phone number:

candlwalker@iinet.net.au

0423781953

Business name:

Address: (Suburb & State – only)

28 Edmondson Street Campbell ACT 2612

Suitability to be a Director

- I am over 18
- I am eligible in accordance with the requirements of ASIC and the Corporations Act 2001 to be a Director: <https://asic.gov.au/regulatory-resources/financial-reporting-and-audit/directors-and-financial-reporting/https://asic.gov.au/for-business/small-business/starting-a-small-business/#eligible>
- I have completed a Police check – results attached.  
<https://www.police.vic.gov.au/national-police-records-checks>

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Signed: Colin M J Walker Dated: 1 March 2024

## Relevant information for consideration of Nominee

(Once approved, the nominee will need to provide a 150 Word paragraph including a black and white passport size photo that will be uploaded to the website as part of the election process)

### 1. Background, qualifications & experience:

- What is your current employment situation?  
(own business / contractor / in employment / retired)  
Please include name of employer if relevant.
- What Bookkeeping qualifications/experience have you achieved (if any) and when?
- What value do you believe you would bring to the ICB Board?
- Are there any potential 'Conflicts of Interest' that members would need to be made aware of? (Refer to <https://www.tpb.gov.au/managing-conflicts-interest-BASagents>)
- Are you involved in any 'Partner Programs' of ICB?

### 2. Self-promotion:

- Is there any additional information that you would like to provide to members that you would like them to consider in evaluating your nomination?  
(You may like to include your resume)

### 3. Acknowledgement:

I acknowledge that I have read and understood:

- Director Roles and Responsibilities (as per Board Charter Extract provided in the online application process information).
- I agree to the requirements for active contribution to the ICB Board as detailed in the Extract of the Charter.
- That the term of the appointment will be 3 years.
- As part to the voting process, I will be available to record a webinar introduction for members to view prior to the commencement of annual election voting being early to mid-April.
- I confirm that all the above information is true and correct and can be made available to all members of ICB for the purpose of expressing their votes.

## **Relevant information for consideration of Nominee: Colin Walker**

### **1. Background, qualifications & Experience**

- **What is your current employment situation – own business / contractor / in-employment /retired**

Retired – former Assistant Commissioner Australian Taxation Office

Director/Chair of Board ICB Ltd.

Part time Tax Administration and Policy Advisory Contractor – Alphasights

- **What Bookkeeping Qualifications/experience have you achieved (if any) and when?**

I am not and have never been a bookkeeper. I have however, completed various accounting and law units during my University Studies, designed and delivered a basic bookkeeping course to business owners in Niue in 1998 (when working for the IMF) and run a service station business for 5 years completing all of the bookkeeping and accounting requirements for the business. I was also responsible for developing and supporting the relationships between the Australian Taxation Office and BAS Agents and their professional associations in the last 6 years of my employment as an Assistant Commissioner at the ATO prior to my retirement in mid 2020.

I was the driver behind the design and development of the ATO's Online Services for Agents, maintaining the former Portal services and supporting tax and BAS agents through issues with the ATO's IT infrastructure. I developed and maintained close links with the software developers involved in the provision of services to bookkeepers and was behind the work to enable software developers to deliver the ATO's online services for agents suite of services through software as well as directly by the ATO.

- **Other Skills/Qualifications relevant:**

I have a BSc with major in Public Administration. My studies have included a wide range of Accounting and Law Units as well as Organisational Behaviour and Public Administration related Units. I have also studied various Mathematics, Engineering and Science Units at University. During my working life with the Australian Public Service, I have completed numerous Senior Leadership, Management, Risk management and Governance courses as well as Train the Trainer, Software use, Legislative Design and Drafting and other courses to support my work and development as a senior leader.

I am an accomplished trainer and presenter, having been a Tutor at the Hobart Technical College, the National Technical Training Coordinator for Sales Tax in the ATO for a number of years, delivered numerous presentations, courses and interviews both in Australia and Overseas in a number of Countries as well as presenting at many Conferences, Live Webcasts, discussion groups and interviews.

My career has also led me to have extensive experience working with politicians and Government, providing direct advice at the federal level before and during debate, in designing tax policy and advising Government in the best way to develop effective administration of their policy ideas. This has not only been in Australia at both Federal and State levels but also for 8 years working for the International Monetary Fund in country in Kyrgyzstan (part of the former Union of Soviet Socialist Republics) for three years and 5 years in 16 of the Pacific Island Countries. My work with the IMF required extensive interaction with Presidents, Prime Ministers, Governments

and their Ministers and Parliaments as well as the public service. I have strong relationship skills.

In addition to the above, I have been a State Editor for a National Magazine, played and Coached Australian Rules Football (adult and school teams) and Canoe Polo (coached school teams), played and coached adult indoor cricket, was a Scout Leader for 26 years and am a Queen Scout. In the past I was a mountain climber and a member of the Union of Soviet Socialist Republics Alpinist Society.

- **What value do you believe you would bring to the ICB Board?**

I have now been on the ICB Board for some 4 years with almost three being as Chair of the Board. I am not a member of ICB and as an independent Director I believe I bring to the Board my extensive experience working with Government and Administrations at senior levels in designing and developing taxation and customs legislation, policy design and delivering the administration for that policy in both Australia and in 17 overseas countries.

This experience involves designing with businesses and communities across those countries, integrating welfare policy and delivery, dealing with criminal activity and building systems to deter criminal activity. It also required high level relationship, negotiation and leadership skills linked to good governance, transparency and risk management as I led major development and change programmes.

I also bring a focus on future planning, management of risk building harmonious working relationships and a dedication and fervour for developing, promoting and enhancing the role of bookkeepers in Australia. This also involves enhancing the understanding of Government and Government agencies as to the role of and importance of bookkeepers to the Australian economy and small business in particular and building strong working relationships between Government, their administrations and bookkeepers and our professional bodies such as ICB.

- **Are there any “conflicts of interest” that the members need to be made aware of?**

<https://www.tpb.gov.au/managing-conflicts-interest-BASagents>

None

- **Are you involved in any ‘Partner Programmes’ of ICB?**

Not applicable

## **2. Self-Promotion**

I am married with two children and have spent nearly 49 years working in the tax profession in many areas both in Australia and Overseas in 17 countries (working in country) as well as providing advice to a number of others. My experience covers the full tax policy and administration field, both administering and building new policy and systems as well as working with the most senior leaders in many countries.

I have led large projects under very tight time and resource constraints including developing complete tax systems in some developing countries. I have strong governance, risk management, project management, design, relationship, leadership and management skills.

From my experience I have learnt the importance of intermediaries in tax systems and in Australia the significant role played by bookkeepers in supporting business. This experience was essential in my development of the Australian input into the OECD

paper on the role and importance of what we call intermediaries in the administration of the tax systems in OECD countries.

I believe as an independent Director that I am able to bring an additional perspective to the ICB that will enhance its ability to work with Government and promote the value, professionalism and skills of the bookkeepers as well as build a stronger, more valued bookkeeper profession.

I am a very strong strategic thinker with a focus on the future environment and have a great deal of energy and enthusiasm for promoting and enhancing the bookkeeper profession.

My resume is attached.

*Colin M.J. Walker*

Dated 1 March 2024

Signature

*As per Extract of Information from the Charter:*

## **2 Role of The Board**

The Directors jointly as a Board provide leadership, set strategic and policy direction and oversee the business and affairs of the association for the purpose for which the association is established. The Board is accountable to the members of the association for the overall performance of the association, in accordance with the objects of the associations as contained in the Constitution.

The Board does not manage the day-to-day operations of the association. This is delegated to the Chief Executive Officer.

### **11.2 Annual Schedule**

The new Board's year begins with the first meeting following the AGM. The election of Directors is phased over a three year period to ensure that there is continuity of Board business and knowledge. The Board normally will agree on an annual schedule of meetings before the AGM but this will be ratified at the first meeting after the AGM by agreement of the Directors. The annual schedule will:

- Ensure sufficient frequency and time to fulfill the Board's responsibilities.
- Provide time and opportunity for annual events such as strategic and risk planning, the statutory audit, consideration of the annual accounts, annual report and AGM, strategic review of services, conferences and events schedules.
- Allow time for internal and external presentations as appropriate on strategic aspects of the Association and the environment.
- Allow time for professional development activities for the whole Board.
- Provide for a review of Board performance including progress against the Board plan.
- Provide for four, two day meetings either face to face or via electronic means generally in February, June, September and December, a one day post AGM meeting normally in May and additional meetings as considered necessary.

Signature Colin M J Walker Dated 1 March 2024