ICB Director Appointment Process & Timeline

1. Initial call for Expressions of Interest or Nominations **(December/January Newsletter)**
2. Call for Expressions of Interest or Nominations – Website **(24th January 2023)**
3. Any interested or nominated person to
    a. consider obligations and expectations of being an ICB Director
        i. Constitutional Requirements
        ii. ASIC requirements
        iii. ICB Policy & Philosophy
    b. consider conflicts of interest that may disqualify from being able to perform the duties as a Director
    c. consider conflicts of interest that may require disclosure to members for their evaluation
4. Nominated person to make and attest to their Nomination Declaration
    a. Includes profile
    b. Includes statement of intent in relation to ICB and the role
5. Nominations submitted **(Closing date: 5th March 2023)** email to celina@icb.org.au
6. Nominations made known to members **(15 March 2023)**
7. Nominees pre-recorded webinars available from **(31 March 2023)**
8. AGM notification emailed to members – required 21 Days before AGM **(28 March 2023)**
9. Online Election Process **(11th to 20th April 2023)**
    a. Members voting has two components
        i. Indication of Confidence in the person's ability to be a Director
        ii. Voting to indicate the nominee for whom you wish to vote
        (Noting that the constitution then states the Nominees with the higher number of votes will be appointed)
10. Verification and Declaration of Results by the Auditor at the AGM – **Thursday 20th April 2023**
11. Directors presented to members with AGM information and Webinar **(March / April)**
12. Commencement of role at the first scheduled Board Meeting after the AGM – **Thursday 11th May 2023** (1/2 day: 2 – 5pm)

© The Institute of Certified Bookkeepers

Rotation of Directors – 3 year terms

The Constitution states that each term of appointment for each Director will be no more than 3 years, and also that they are eligible for re-election.

Timeline for new Directors 2022–2023

2023	
January	Call for Expressions of Interest & nominations – Newsletter/Website
5th March	Close of nominations
15th March	Nominations to members made public
31st March	Pre-recorded nominee Webinars available from:
11th–20th April	Online Voting & Declaration results
11th May	Commence role at first scheduled Board Meeting after the AGM

Current Director Terms

Amanda Linton	Remains Director whilst employed by ICB as CEO in accordance with the Constitution of ICB Ltd.	
Matthew Addison	3 years	2022–2025
Darren McMahon	3 years	2022–2025
Colin Walker	3 years	2021–2024 (Chairman)
Melissa Foote	3 years	2021–2024
Pamela Taylor	3 years	2021–2024
Rob Marshall	3 years	2020–2023
Marg Whitfield	3 years	2020–2023

© The Institute of Certified Bookkeepers